

TOWN OF WOODWAY, WASHINGTON

## MAYOR'S MESSAGE

### POINT WELLS UPDATE

There have been several developments since the last Whisper. Many of the activities of this past fall were in response to actions that slowly developed over the past couple of years. Here's a short chronicle of the major developments:

**October 2018:** The Snohomish County Council upheld the County Hearing Examiner's determination to deny the developer's extensions relating to their seven-year-old application to develop an Urban Center at Point Wells. This decision is currently scheduled to be reviewed by Snohomish County Superior Court. If the Council's decision is upheld, the developer may choose to submit a new application under the current County zoning for a smaller "urban village," or submit a new application for a completely different type of development.

**October 2018:** The Town received word that the property had officially been sold. Lawyers for the new owner have hit the "reset" button and authorized a study to determine what would be the best use of the property for future development decisions. Results of that study should be forthcoming.

**October 1, 2018:** The City of Shoreline initiated a condemnation proceeding to take ownership of Snohomish County land that hosts a sewer lift station currently used by Ronald Wastewater District. This action is significant since it would establish Shoreline as owning land within the County and would thwart any future action by the Town as it relates to sewer provision.

**October 14, 2018:** Working within state regulated time lines, the Woodway Council voted to initiate a petition to annex Pt. Wells with

the Snohomish County Boundary Review Board. This procedure called for the Council to sponsor a public hearing before taking formal action on the ordinance to annex Pt. Wells.

**November 27, 2018:** The Council held a public hearing which resulted in a standing-room-only crowd of residents, lawyers for the developer, City of Shoreline, Ronald Wastewater District, and representatives from Richmond Beach Coalition. While residents expressed varying opinions about the potential pros/cons of annexing Pt. Wells, the one common theme was an urgent plea for the Council to sit down and talk with Shoreline via mediation rather than continue with litigation. The Council

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SAVE THE DATE FOR

WOODWAY'S 2019 TOWN FAIR | AUGUST 24



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## POINT WELLS UPDATE - CONTINUED FROM PAGE 1

thoughtfully acted on that advice and has entered mediation talks. To demonstrate good faith to both Shoreline and the Woodway community, the Town Council has not formally submitted the annexation petition to the Boundary Review Board.

**December 2018:** Staff of both Shoreline and Woodway worked to

select a mediator who was appropriately qualified to deal with municipal issues and someone without any preceding professional relationship with the developer. As of the time of this article, a professional mediator has been retained and talks are proceeding. Any final decisions must first be approved by both Councils and

then jointly shared with each community. I am hopeful that an acceptable resolution will be reached soon.



## NEW BUSINESS LICENSE REQUIREMENTS

*By Eric Faison, Town Administrator*

In 2015, the State enacted legislation directing the Department of Revenue (“DOR”) to lead a Local Tax and Licensing Simplification Task Force (“Task Force”). The Task Force was assigned with the responsibility of developing options to improve the local business licensing process amongst the state’s 212 cities. The Task Force made several recommendations, which led to the State’s passage of a new law in 2017. The law requires, among other things, all cities to partner with DOR’s Business Licensing Service or FileLocal to issue and renew licenses.

To simplify this process and ensure that DOR has the technical ability to administer the license issuances for all cities in the state, cities are

required to adopt the State’s model business license ordinance. The Town did so in December. The model language adopted by DOR cannot be altered by cities. As a result, there are new rules on what businesses are required to get a Woodway business license.

Under the new rules, all businesses located in Woodway (including previously designated “home based businesses”) are required to get a business license. The act of “engaging in business” has specific exemptions. But it is generally broadly defined. One specific change that will affect Woodway homeowners is that home rental is now considered to be a business. If you rent out a home you own in Woodway, you need to obtain a business license.

The fee for a business license is \$50

per year. If your Woodway-based business has sales or gross income of less than \$2,000 a year, you still must get a business license, but the \$50 fee is waived. If your business is based outside of Woodway but has annual sales or gross income of \$2,000 or more within Woodway, you must get a business license. If your non-Woodway-based business has less than \$2,000 of sales or gross income in a year in Woodway, you are not required to get a Woodway business license. Please be sure to let any contractor or consultant that you hire know about this change.

If you have specific questions about how this regulation relates to your business, please do not hesitate to contact Town Hall at (206) 542-4443 or visit the “Business” tab on the Town’s website – [www.townofwoodway.com](http://www.townofwoodway.com).

## PROPERTY TAXES BILLS ARE LOWER, ON AVERAGE!

*By Eric Faison, Town Administrator*

Last year, we heard concerns from many residents, fearing that their property taxes would increase dramatically in 2019. These concerns were based on new valuations that they received from the County Assessor's Office, reflecting a 12.8% increase in the average assessed value of a Woodway home -- from \$1,317,400 to \$1,486,600. While valuations have increased substantially, the property tax bill for an average home in Woodway decreased by nearly 4%.

A significant reason for this is the because governments in Washington are statutorily limited on how much they can increase their property tax revenue from one year to the next. This limit is 1% plus new construction. For

example, in 2018 the Town assessed \$1,106,149.87 in property tax. In 2019, the Town can only assess an additional \$11,061.50 plus any increase from new construction. As a result, when property values increase dramatically, the property tax rate must be reduced dramatically to prevent the jurisdiction from collecting more than 1% over last year's collection. The Town's property tax rate went down from the 2018 rate of \$1.7299 per \$1,000 in assessed value to the 2019 rate of \$1.5672.

The 1% statutory limit controls the rate of increase. This year, however, we also had an exceptional situation that actually resulted in a decrease in taxes. If you recall, in response to the Supreme Court's ruling that the State was inadequately funding basic public education, the State

created a new state property tax for schools. In doing so, they did not reduce the local school district levies until this year. So, last year we all experienced an increase in our property taxes, and this year, with the reduction in most local school district levies, many taxpayers experienced an overall reduction in their property taxes.

There are exceptions to every rule, of course. It's possible that some property owners experienced an increase. This is most likely due to improvements made to the home or if the characteristics of a home resulted in its value increasing more than the average home. You can find more information from the Assessor here: <https://snohomishcountywa.gov/DocumentCenter/View/61333/2019-01-24?bidId=>

## TOWN HALL CLOSURE FOR RECORDS MANAGEMENT

April is National Records management Month! It's a time to recognize the importance of keeping public records available to the public, making sure they are easily accessible, and disposing of them properly when they are no longer needed.

Every day, the Town of Woodway generates many new records in many formats: paper, electronic, audio recordings, photographs, and more.

To comply with Washington State's detailed records retention requirements, depending on the content of the record, it may need to be retained for a few years – or in perpetuity. Keeping track of all this information, and making sure it's accessible, is a monumental task.

To celebrate, Records Management Month, **Town Hall will be**

**closed April 25, 29, & 30.**

During this week, staff will be working hard to assess the Town's archived records, determine how long they need to be kept, and dispose of them according to the State requirements. We appreciate your understanding of the office closure for this very important work.

## COUNCILMEMBER BILL ANDERSON RETIRES

*By Carla A. Nichols, Mayor*

A longtime resident and stalwart councilmember retired from the Town Council on March 1. Bill Anderson and his wife, Ruth, moved to the Estates neighborhood in 1983 and enjoyed the environs of Woodway as they raised their two sons. Bill retired from his career as a stockbroker in 2000 but his retirement took a twist when traffic issues in the Estates neighborhood brought Bill to the attention of the Town Council. His quiet and sensitive manner, business

background, and concern for preserving the overall character and quality of Woodway were impressive and valued.

He was appointed to the Council in 2005 and has served as Mayor Pro Tem for most of that time. Over the years Bill has represented Woodway on several regional organizations with particular interest on affordable housing challenges. In recent years, Bill has been an effective voice in the local Edmonds and Woodway



communities advocating for housing options for low - and middle-class working families.

Bill has been a valuable partner to fellow Councilmembers, the Mayor, and Town staff. Through the many years, Bill has been a solid leader and steward of the public process with a keen appreciation of Woodway's value as a beautiful and peaceful place to live. Best wishes to Bill for yet another version of his retirement.

## ELECTRONIC PAYMENT OPTIONS

*By Heidi K. S. Napolitano, Clerk-Treasurer*

Our new electronic payment system, Xpress Bill Pay, continues to be popular with residents, contractors, and others who need to send us a payment. 55% of the payments we have received so far for the January stormwater bills were paid electronically, and one-third were paid by electronic funds transfer (EFT)! Thanks to you, we continue to reduce our payment processing time



and free up the staff in the Clerk's Office for other necessary work.

Did you know that Xpress now offers text notifications? In addition to traditional email notifications for paperless billing, you can receive texts when your bill is ready or when your payment has processed!

Thank you to all of you who have already signed up for paperless billing; this simple step saves the Town money by reducing printing

costs, mailing costs, and staff time. We recognize that paperless billing is not the best option for every household, but if it's the right answer for you and you've been waiting to sign up, or need assistance navigating the website, contact Town Hall at (206) 542-4443. We look forward to helping you!

If you need to pay the Town for licenses, permits, traffic infractions, and more, you can find a separate payment portal on our website in the "How Do I" section.

## COUNCIL MEMBER RECRUITMENT

*By Carla A. Nichols, Mayor*

With the vacancy created by Councilmember Bill Anderson's retirement, a new leader is needed. Recently, we've had a number of strong candidates who have applied for Council positions, and I trust this round will not be any different. It is important to note that the person selected will be joining Town leadership when strategic decisions will need to be made. The future of Pt. Wells and the Town's relationship with the City of Shoreline and Snohomish County are issues that will define the long-term interests of the Town. The person appointed to this position will serve through the certification of this fall's general election, and will need to run for re-election this fall.

If you've considered this opportunity in the past but think that you don't know enough about certain issues, are not an expert, are not a lawyer, etc., take heart in knowing that issues can be explained and studied. We have

lawyers as consultants so Council members can bring another perspective to the decision-making table. What is important is a person's commitment to make even and fair decisions and to have the Town's best interests in mind.

To be qualified to serve on the Town Council, you must be registered to vote and have resided here for one year.

Here's the schedule for applying:

**March 25:** Deadline to submit a letter of interest and resume. Candidates will then be asked to complete a one-page questionnaire. You can drop off your materials at Town Hall or email them to [heidi@townofwoodway.com](mailto:heidi@townofwoodway.com).

**April 1:** Attend Council meeting and participate in a short interview conducted by the Mayor and Town Council.

At the April 1st Council meeting, individual interviews will be conducted, then a brief executive session will be held by the Council

to discuss individual impressions of candidates' qualifications, followed by a reconvening of the Council and a public discussion and decision on the final candidate selection for the Council position. The person selected by the Council will be sworn in at that meeting.

If you aren't selected for the appointment, you can run for one of the four Council seats that will be up for election this fall - two partial terms and two full terms. You will need to file your intent to run with the Snohomish County elections office. **The filing period is May 13-17, 2019.** Filing information is available by calling Snohomish County at 425-388-3444 or on their website: <https://snohomishcountywa.gov/1989/Candidates-Political-Parties>.

If you have any questions about the duties of the office, the time commitment required, or anything else related to serving as an elected official in Woodway, please call Mayor Carla Nichols at 206-618-7777.

THANK YOU, COBB FAMILY, FOR YOUR GIFT OF FESTIVE GARLANDS ON THE BRIDGE DURING THE HOLIDAY SEASON! WHAT A GENEROUS WAY TO DEMONSTRATE YOUR LOVE OF WOODWAY. I KNOW I SMILED EVERY TIME I DROVE OVER THE BRIDGE AND SAW THE GREENS AND JAUNTY BOWS.

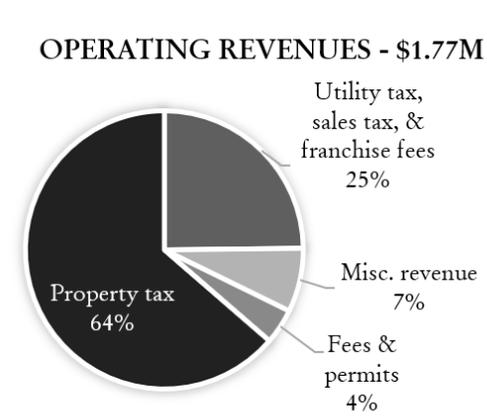
# 2018 BUDGET REPORT

We have closed out the annual Operating budget for 2018 and here are my conclusions. Remember, this is only a summary of our Operating Budget; these figures do not include stormwater and capital funds.

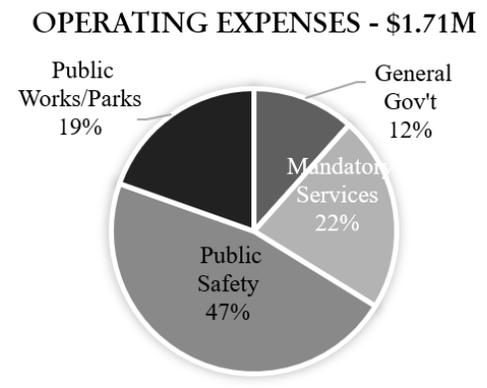
The good news is that our revenues (\$ 1.77 M) were sufficient and they covered our expenses (\$1.71M). The reason includes several factors: the Town is conservative in its forecasts; the Town received two one-time only grants for special projects; and sales tax revenue was higher than anticipated.

People who like budgets also like consistency. If one compares our 2017 budget with 2018, you'll see that our categories do not change much. Expenses had a small change in the General Government category, and revenues were constant with the only category reflecting much change was "Fees and Permits." 2017 saw an uptick in building permits so 2018 was lower.

Details are available at Town Hall upon request. Respectfully submitted, Carla A. Nichols, Mayor



| <u>Operating Revenues</u>                | <u>2017</u> | <u>2018</u> |
|--|-------------|-------------|
| Property Tax                             | 63%         | 64%         |
| Utility tax, sales tax, & franchise fees | 23%         | 25%         |
| Miscellaneous revenue                    | 6%          | 7%          |
| Fees & permits                           | 8%          | 4%          |



| <u>Operating Expenses</u> | <u>2017</u> | <u>2018</u> |
|---------------------------|-------------|-------------|
| General Government        | 17%         | 12%         |
| Mandatory Services        | 21%         | 22%         |
| Public Safety             | 44%         | 47%         |
| Public Works/Parks        | 18%         | 19%         |

| <i>Summary of Services</i>                  |             |             |
|---|-------------|-------------|
| <u>Public Safety</u>                        | <u>2017</u> | <u>2018</u> |
| Woodway police officers                     | 3,159 hrs   | 2,603       |
| Call-outs by Edmonds officers               | 98          | 72          |
| Fire and EMS responses                      | 94          | 65          |
| <u>Building Department – Permits Issued</u> |             |             |
| New Homes                                   | 4           | 3           |
| Remodels                                    | 8           | 5           |
| Clearing/Grading                            | 4           | 7           |
| Short Plat                                  | 1           | 1           |
| <u>Environmental Protections</u>            |             |             |
| Tree Permits                                | 36          | 66          |

| Total Population: 1,340 |                   |
|-------------------------|-------------------|
| <i>Zoning District</i>  | <i># of Homes</i> |
| 2 acres                 | 129               |
| 1 acre                  | 52                |
| 1/3 acre                | 198               |
| 1/4 acre                | 88                |

Figures include the operating budget only; they do not include stormwater or capital revenue/expenses

## 2018 BUDGET REPORT

### *2018 Accomplishments*

- The Town negotiated a new contract with the City of Edmonds Police Department. All calls will be received and responded to by Edmonds officers. This service will be available 24/7. Safety comes first!! Woodway will retain five officers to concentrate on traffic control (High priority for Woodway residents) and community policing activities.
- The Town's website was redesigned to be an informative tool for residents. The Town's legislative codes, newsletters, permit information, and much more were highlighted. Residents are encouraged to seek out this valuable resource.
- The Town entered into an Interlocal Agreement with Snohomish County for potential annexation of the Point Wells property (currently listed as unincorporated County land). The Agreement sets out the "rules" for how a future annexation would occur.
- The asphalt on Ivy Road was overlaid.
- The annual Community Fair was held on August 18 and drew an even bigger crowd than in previous years. Everyone's favorite events were offered and we held a new contest involving floral arrangements that depict the character of Woodway.
- Woodway received two grants for community amenities.
  - \* Snohomish County Council granted funds to create a new space on the front lawn of Town Hall. A wooden trellis will cover a sitting area on the north side of Town Hall's front yard. An informative reader board depicting Woodway's history will be featured.
  - \* Verdant Health Commission awarded funds to complete the trails in Deer Creek Park. Outdoor exercise stations and picnic facilities will be added. Both additions will be finished and dedicated in late spring.

## WINTER WEATHER RESPONSE

*By Mike Quinn, Councilmember*

In February, Woodway experienced its biggest winter snow event in many years, receiving approximately 13 inches of snow as measured by local residents. Looking back, it has been several decades since we have had that much snow! The Town was prepared this year thanks to early and quick planning by our public works team including Terry Bryant, Scott Wynne, and Collin Harlow. The public works team was able to

stage sand and ice melt quickly throughout the town and were able to secure plowing and sanding services from Ballard Tree Service.

The public works team worked tirelessly to clear and plow all main roads and side roads as appropriate. They kept the Town moving, albeit slowly, during this time and we want to extend a huge THANK YOU to them and their families for their service. Our public works team is now working to clear our streets and sidewalks of debris and

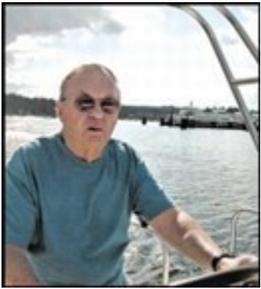


sand. Please be patient as they work through the Town.

Our costs during this event totaled over \$30,000. We will look closely at on-going spending as this event was not budgeted, due to mandatory cutbacks within the Town, and see where we can make up these funds in the months ahead.

## REMEMBRANCES

Woodway lost two long-time residents last fall: George Stead & Helen Clouston.



Living life to its fullest, George loved his wife, Helen, his family, boating, fishing,

backpacking, gardening, family outings, the Mariners, and the Washington Huskies. George was honored by Mayor Nichols in 2008 with a proclamation of “our grateful

appreciation to George Stead for his thoughtfulness, energy, and commitment to serving the Town as a Woodway Planning Commissioner, and to call upon Woodway citizens to honor this outstanding resident.” George was a kind, quick-witted soul with a spirit of service.

Helen lived in Woodway for 60 of her 104 years. She and her husband, Palmer, traveled the world, rode horses with

the King County Sheriffs’ Posse, and hosted countless parties in the home they built in Woodway Park. They had many friends here, including David Whitcomb, Jr., son of Woodway’s founder.

After Palmer passed away in 1982, Helen continued enjoying life, traveling the world with friends and

family, including touring the Canadian Rockies after reaching triple digits. She will be remembered for her sense of fun, mischievous grin, and her feisty spirit.



## LEED BUILDING DESIGN IN WOODWAY

Woodway residents Robert and Elizabeth Pantley and their daughters, Angela Rozmyn and Vanessa Pantley, have designed and built Woodway’s first home targeting LEED Platinum, the highest level of the nation’s most recognized green building certification. The members of the Pantley family have an extensive history of green building in Washington State, including many LEED Platinum certified homes and mixed-use communities.

Pantley explains that beyond the desire to build a

sustainable home, the focus of this project was to preserve the park-like setting that defines Woodway and to build a home that blends into the surrounding community.

Sustainability in building can be addressed both inside and outside the home. The first focus was to keep the impact of the new home as minimal as possible by reusing part of the existing home’s foundation and installing native plants that

require very little water.

Inside the home, high efficiency plumbing,

lighting, and heating fixtures were installed, along with a rooftop array of solar panels. Materials were chosen with sustainability, beauty, and durability in mind. Local woods and hard surfaces were carefully selected. The siding and metal roof along with the rainscreen siding system are designed so that the home will need minimal maintenance for many years to come.

Above all, the home is a testament to the uniqueness of the Pacific Northwest and proof that sustainability can be done beautifully.



## ARE YOU “WOODWAY READY!”?

*By Henry Veldman, Chair, Woodway Ready!*

“Good morning, this is Group 5 calling Group 1, How do you read me, over?” This was how our first Woodway Ready Radio Drill started on Saturday, November 17. The drill was organized to check how well the area Co-Captains could communicate in a disaster.

Woodway Ready! is a group of volunteers who want to help our community be prepared to sustain itself when necessary. Woodway is divided into 10 areas with volunteer Co-Captains for each area. We’ve had training by disaster experts, held meetings with neighbors instructing what to do in event of a

disaster, and are now taking the next step in enhancing communications. Radio communications during the November exercise were not perfect, and work is underway to enhance our communication ability.

The recent snowstorms came with short power outages. Realistically, should a significant disaster occur, Woodway would be low on the priority list in terms of outside support. Hospitals, schools, etc., would be the priority. Our bridge could be out. Our roads might be blocked by falling trees and chances of power, gas and water disruption would be likely. Hopefully, a disaster will not occur. The experts tell us, however, it’s only a matter

of time. Be prepared.

If you want to participate, or learn more about how to prepare you and your family we can help. Email your name, address, and phone number/ email address to [henryveldman@comcast.net](mailto:henryveldman@comcast.net) to be connected with your neighborhood Co-Captain.

In addition, Washington State and Snohomish County have emergency preparedness websites that include a lot of useful information and checklists. Check them out below!

<https://snohomishcountywa.gov/719/Personal-Preparedness>

<https://www.mil.wa.gov/emergency-management-division/preparedness>

## WELCOME TO HOMAGE SENIOR SERVICES.

*By Cynthia Andrews of Homage Senior Services*

As your new neighbors, we would like for you to get to know us better! Our organization has now settled into the old Wight's Nursery, combining our 200 employees and over 400 volunteers into one location to serve you better and more efficiently. Our mission is to promote independence, preserve dignity, and enhance the quality of life for older adults and people with disabilities in Snohomish County.

Homage provides familiar services such as Meals on Wheels, Dial A Ride Transportation services, Minor Home Repair programs, and programs for homeowners who are looking to stay in their homes as long as possible.

Homage also has an entire social services department, health and wellness programs, and a multicultural senior center to help all older adults and their family members. If you or your loved one is lonely, feeling depressed, or in need of family caregiver support, we are here to help.

Volunteers are essential to the success of our programs at Homage. We are always looking for volunteers to drive, visit other seniors, and more. Please log onto our website ([www.homage.org](http://www.homage.org)) or call 425-513-1900 to learn more about our services.

Homage operates from your generous donations, grants, and government funding. Please contact us if you would like to support our efforts to serve older adults and people with disabilities. We look forward to getting to know you better!

## POLICE SERVICE CHANGES

*By Douglas Hansen, Police Chief*

On January 1, a change was made to the police response to calls in Woodway. The Town began a contractual arrangement with the Edmonds Police Department to provide police services. This means that when you call 911 or the non-emergency line (425-407-3999), an Edmonds officer will respond and investigate.

This change was made to provide residents with a more timely and

consistent response when you need to call. All questions related to recent cases & requests for copies of police records should be directed to the Edmonds Police Department (425-771-0200). There is also a link on our website to the Edmonds public records request portal.

Additionally, you will still see a Woodway patrol vehicle in the Town as well as Edmonds police vehicles. The Town has decided to maintain a small part-time police force to augment the services

provided by Edmonds. This small force will continue to be led by me, with general patrol and traffic duties. However, those officers will not be dispatched by Snohomish 911, except in cases of significant emergencies and mutual-aid.

As residents you should be comforted to know that you live in a relatively crime free place but, if needed, a call to 911 will get an officer to assist you in a timely manner.

## WATCH OUT FOR YOUR PUBLIC WORKS CREW

*By Terrance R. Bryant, Jr., Public Works Director*

Woodway's Public Works dept. is asking motorists to be extra-vigilant as we repair roads and maintain the rights-of-way throughout Town.

During the spring and summer months your public works crew is out repairing asphalt roadways, pruning



vegetation that intrudes into the roadway, improving sight visibility, mowing, weeding, and cleaning and replacing street signs.

In 2016, nationwide, there were 765 fatalities in work zones and 143 at road construction sites. Fortunately, no Woodway employees are included in those statistics, and we want to keep it that way.

Our Town government has emphasized our employees' safety, ensuring they have the right equipment - road vest, hard hats, protective gear - and we are asking you to partner with us. When approaching work ahead signs, watch for orange safety cones and flaggers; follow their instructions, and drive at a reasonable speed. Our workers just want to go home to their families at the end of the day.

## WOODWAY'S NEW WEBSITE JUST CELEBRATED ITS FIRST BIRTHDAY!

Take a moment to browse the new website and discover the great information available. From Council & Planning Commission information to walking maps of the Town, there is so much to discover.

## TOWN COUNCIL CORNER

### General Government:

- Approved Ordinance 18-591: 3.32 - Fee Schedule, Ordinance 18-592: 1.14 - Civil Penalties, and Resolution 18-404: Fee Schedule, updating the process for amending the fee schedule and clarifying civil penalties.
- Reviewed the 2nd Quarter 2018 Financial Report.
- Reviewed the 2019 budget proposals and held three public hearings.
- Authorized the Mayor to sign the Town Hall Repairs Release Agreement with DCI.
- Ratified and confirmed a separation agreement between the Town and a former employee.
- Approved Ordinance 18-594: Amending Salary Schedule in WMC 2.16.010.
- Reviewed the 3rd Quarter 2018 Finance Report.
- Approved Resolution 18-407:

2019 Property Tax.

- Approved Ordinance 18-596: 2019 Budget.
- Held a public hearing on the 2nd 2018 Budget Amendment.
- Approved Ordinance 18-595: 2nd 2018 Budget Amendment.
- Approved Ordinance 18-597: Business License Regulations.

### Land Use & Planning:

- Adopted Resolution 18-406: Notice of Intent to Annex Point Wells .
- Held a public hearing on Resolution 18-406: Notice of Intent to Annex Point Wells.
- Held a public hearing on Ordinance 18-593: Point Wells Annexation.
- Confirmed Mayor Nichols' reappointment of Planning Commissioner Lisa Marquart.

### Public Safety:

- Approved Resolution 18-405: Supporting Countywide

Proposition #1 to fund the SERS radio system replacement.

- Heard a presentation by Chief Matt Cowan, Shoreline Fire Department, which included the 2017 annual report for Woodway calls.

### Public Works & Lands:

- Authorized Mayor Nichols to sign the Town Hall Front Yard Improvement Grant from Snohomish County, and expend the funds.
- Discussed the Tree Code and possible changes.
- Authorized Mayor Nichols to sign the Interlocal Agreement with Public Hospital District No. 2 (Verdant Health Commission) accepting grant money and expending the grant money.

### Building & Municipal Services:

- Heard a presentation by Michelle Miller on MyBuildingPermit.com.

## PLANNING COMMISSION NOTES

*By Jill McCammon, Deputy Clerk/  
Permit Technician*

The Planning Commission has been working with Town Planner Bill Trimm on updates to Woodway's Shoreline Master Program (SMP) and the Critical Area Regulations (CAR) related to wetlands within the SMP jurisdiction. The Planning

Commission held two public hearings in 2018 to hear comments on the review, update, and approval of the SMP and CAR. State legislative changes effected necessary revisions to Woodway's SMP and CAR involving the wetlands rating system and mitigation regulations.

The Planning Commission held a public hearing on June 20, 2018, for the Lyon-Dayley Preliminary Short Plan, a two-lot short plat at 23624 Woodway Park Road. The final short plat was approved by Resolution 2019-03 on February 13, 2019.



TOWN OF WOODWAY,  
 23920 113th Place West  
 Woodway, WA 98020

WINTER 2019  
 NEWSLETTER




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## TOWN INFORMATION

### TOWN HALL DIRECTORY:

|                           |  |
|---------------------------|--|
| Class                     | Code City  |
| County                    | Snohomish  |
| Population                | 1335   |
| Business Hours            | 9 am-1 pm on Mon. Tues. & Thurs.   |
| Town Hall Phone           | (206) 542-4443   |
| Town Hall Fax             | (206) 546-9453   |
| Town Hall Email           | <a href="mailto:townhall@townofwoodway.com">townhall@townofwoodway.com</a>       |
| Website                   | <a href="http://www.townofwoodway.com">www.townofwoodway.com</a>                 |
| Public Works Dept Phone   | (206) 542-0183   |
| Public Works Dept Email   | <a href="mailto:publicworks@townofwoodway.com">publicworks@townofwoodway.com</a> |
| Police Dept Email         | <a href="mailto:police@townofwoodway.com">police@townofwoodway.com</a>           |
| Permit Email              | <a href="mailto:permits@townofwoodway.com">permits@townofwoodway.com</a>         |
| Mayor                     | Carla A. Nichols   |
| Council Meets             | 1st & 3rd Mondays, 7:00 p.m.   |
| Planning Commission Chair | Robert Allen   |
| Planning Commission Meets | 1st Wednesday, 7:00 p.m.   |

### TOWN HALL STAFF:

|                                |                         |
|--------------------------------|-------------------------|
| Town Administrator             | Eric A. Faison          |
| Clerk-Treasurer                | Heidi K. S. Napolitano  |
| Deputy Clerk/Permit Tech       | Jill McCammon           |
| Public Works Director          | Terrance R. Bryant, Jr. |
| Public Works Crew              | Scott Wynne             |
|                                | Collin Harlow           |
| Town Attorney                  | Greg Rubstello          |
| Building Official/Plan Checker | Tom Phillips            |
| Building Inspector             | Scott Dorrance          |
| Police Chief                   | Doug Hansen             |
| Fire Marshal                   | Todd Malo               |
| Town Planner                   | Bill Trimm              |
| Town Engineer                  | PACE Engineers          |
| Town Hearing Examiner          | John Galt               |
| <b>EMERGENCY</b>               | <b>911</b>              |

### TOWN COUNCIL MEMBERS:

Tom Howard, Elizabeth Mitchell, Mike Quinn, Tom Whitson, & Position 3 is vacant

### LOCATIONS OF THE TOWN BULLETIN BOARDS:

Woodway Park Road at Algonquin Road  
 North end of Chinook Road  
 Bella Coola Road west of Makah Road

Timberlane Road at 240<sup>th</sup> Street S.W.  
 114<sup>th</sup> Avenue W. at 239<sup>th</sup> Place S.W.  
 Willowick Road, north side